

**BLESSED KATERI TEKAKWITHA REGION OF THE SECULAR FRANCISCAN ORDER**

**VISITATION REPORT**

**Instructions for use:**

- The Fraternal Visitor and the Pastoral Visitor should each fill out a copy of this form.
- Send copies to: the local minister; the local spiritual assistant; the regional minister; the regional spiritual assistant; and the respective provincial spiritual assistant of their fraternity.
- Please attach a copy of Visitation Document #1 – The Pre-Visitation Questionnaire for the Local Fraternity Council.
- Do not attach Visitation Document #2 – Fraternity Council Self-Evaluation Form. Those forms are confidential and should be disposed of after consulting with the individual council members regarding any negative concerns. Notes in regard to those concerns can be reported on in this report, but confidentiality and anonymity should be maintained.

**Name of Fraternity** \_\_\_\_\_ **Date of Visitation:** \_\_\_\_\_

**Name of Local Fraternity Minister** \_\_\_\_\_

**Date of last Fraternal Visitation** \_\_\_/\_\_\_/\_\_\_ **Date of last election?** \_\_\_/\_\_\_/\_\_\_

**Number Professed since last Visitation?** \_\_\_\_\_ **Current Number of Candidates** \_\_\_\_\_

**Date and Time of Regular Fraternity Meeting** \_\_\_\_\_

**Please describe:**

1. The style and quality of the prayer life of the Fraternity:
2. The style and quality of the monthly meeting of the Council and the Fraternity:
3. The quality of integration of life and work within the Fraternity:
4. The style and quality of the leadership of the Fraternity, including the cooperation and collaboration of the Council members.
5. The quality of Spiritual Assistance in this Fraternity and his/her relationship to the Fraternity:
6. The quality of ongoing formation and continuing education present in the fraternity:
7. The fraternity vocation program:
8. The initial formation program:
9. The more important individual and fraternity ministries:
10. Some of the particular concerns, problems, needs, and successes of the Fraternity during this past year:

Additional questions:

11. Address the quality of the spiritual growth and Franciscan awareness of the fraternity:
12. Address the quality of the fraternity's rapport with the Region/National Fraternity:
13. The state of fraternity records. (Use Visitation Document #4 – Fraternity Minister's Check List as a guide.
14. Does the fraternity make regular retreats / days of recollection?
15. Is the Fraternity visible and active within the parish(es) to which its members belong?
16. Are there any special interest groups/cells or satellites who meet in-between the scheduled local fraternity gathering?
17. Do they attend the local Fraternity Gatherings and contribute alms to pay the fraternity expenses and Fair Share Contributions?
18. What is the purpose of their meetings?
19. Summary/suggestions to the Fraternity:

Submitted by: \_\_\_\_\_ Fraternal Visitor

Date of report \_\_\_\_\_

Submitted by: \_\_\_\_\_ Pastoral Visitor

Date of report \_\_\_\_\_